

22 July 1985

MEMORANDUM FOR: Chief, Policy and Plans Group
Office of Security

OS REGISTRY
FILE REM-8

25X1 FROM:

Chief, Regulatory Policy Division

SUBJECT: Notice(s) Originated by the Office of Security and
Due to Expire 1 September 1985

25X1 REFERENCE:

25X1 1. In accordance with the policy stated in this memorandum serves as a reminder that the one notice(s) listed on the attached sheet will expire 1 September 1985.

2. Headquarters and field notices are intended to disseminate regulatory information quickly; information of a continuing nature should be incorporated into an Agency regulation or handbook.

3. If it is necessary to extend the expiration date of a notice, the request requires written justification and the express approval of the Deputy Director for Administration for headquarters notices and the Deputy Director for Operations for field notices.

4. Reissuance of a notice is accomplished by issuance of another notice which does not contain the text of the original notice. An extension serves to maintain the official status of the information until it is incorporated into a regulation. Therefore, if a notice has already been extended once from the original expiration date, and the information again needs to be called to the attention of the recipients, we suggest reissuance of the notice with a new number. Information of a continuing nature should be submitted for incorporation into a more permanent issuance. If extension or reissuance of a notice is requested, please include justification comments on the attached sheet. Also, please verify that the information is current or note any changes which may be required.

5. For each notice listed on the attached sheet, please indicate the action desired and return the form to Regulatory Policy Division, Office of Information Services, 1112 Ames Building, no later than 16 August 1985.

25X1 Attachments:

- A. Notice Expiration Response Sheet
- B. One Notice(s)

UNCLASSIFIED WHEN SEPARATED
FROM ATTACHMENT

OS REGISTRY

5-0853

C-O-N-F-I-D-E-N-T-I-A-L

NOTICE EXPIRATION RESPONSE SHEET

TO: Regulatory Policy Division
1112 Ames Building

SUBJECT: Notice(s) Originated by the Office of Security and Due to
Expire 1 September 1985

REFERENCE: RPD/OIS Memorandum dated 22 July 1985

Each notice listed below has been reviewed and our position is as checked below:

25X1

/ / Expire / / Extend / / Reissue

JUSTIFICATION

If a notice is to be extended or reissued, the entire notice should be reviewed to ensure that all the information contained therein is current and appropriate.

SIGNATURE

COMPONENT

DATE

25X1

Page Denied